

Decision process of selecting a hosting organization of the ACG events

- Background



<Result of the questionnaire survey> (2012 yearend, Number of response=19)

1 Annual General Meeting

(1) When more than one organization runs for the host

- 1 A) Description added in the Charter, then the first organization to apply for should be the host
- 8 B) Description added in the Charter, then the host should be chosen according to certain rules**
- 4 C) Description added in the Charter, then the host should be chosen by negotiation
- 6 D) Current procedure is workable

(2) When no organization runs for the host

- 13 A) The Charter may state that the Executive Committee should make efforts to decide the host organization**
- 6 B) Current procedure is workable

2 Cross Training Seminar

(3) Regarding no description for the Seminar in the Charter

- 14 A) The description of the Seminar corresponding to Annual General Meeting should be added in the Charter**
- 5 B) Current procedure is workable

(4) Which organization will conduct the seminar in cooperation with the host?

- 13 A) Exchange of Information Task Force**
- 5 B) All Task Forces jointly
- 1 C) Executive Committee

(5) Regarding the decision process of the host of events other than Annual General Meeting (including the Seminar)

- 13 A) It should be chosen in the same way as Annual General Meeting**
- 5 B) Current procedure is workable
- 1 C) Other

Decision process of selecting a hosting organization of the ACG events

- Outline of new process



1 Calling for the host

(1) Secretariat sends notice to all the members

- General meeting : 1st April to 30th April (about 1.5 year in advance)
- Seminar : 1st October to 31th October (about 7 to 10 month in advance)

(2) Candidate members send the email to Secretariat

(3) In case of no candidate, the Executive Committee can extend the period to apply for the host

2 After the deadline

(1) When only one institution becomes a candidate, the institution is chosen as the host

(2) When multiple institutions become candidates, the Executive Committee decides the host, based on the following conditions

- (a) The institution whose experience of the host of the event which it run for is less than the other is prioritized.
- (b) When the number is the same in (a), the institution whose latest experience of the host is prior to the others is prioritized. When all the institutions have no experience of the host of the event, the institution which joined ACG in first is prioritized.

(3) When no institution becomes a candidate, the Executive Committee implements the activity to promote the candidacy, and decide the host, based on the condition in (2)

(4) Secretariat notifies the result to all the members by email